

# WEST BENGAL MEDICAL SERVICES CORPORATION LTD.

(Wholly Owned by the Government of West Bengal)

Regd. Off. Swasthya Sathi, GN-29, Sector-V, Salt Lake

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Memo No: WBMSCL/NIQ-327/2021

Date: 24.09.2021

## NOTICE INVITING TENDER

West Bengal Medical Services Corporation Limited is inviting sealed quotation from reputed/experienced vendors for personal protection equipments & essential technical equipments.

Brief description of work	Earnest Money Deposit (EMD) (Rs) [Refundable]	Last date and time of Tender submission	Date & Time of Opening of Tender (Qualifying & Financial)
Requirement of personal protection equipments for engineers & essential technical equipments for Tamluk MCH & Arambagh MCH Projects site office	Rs. 10000.00 (In the form of DD from a scheduled bank drawn in favour of " West Bengal Medical Services Corporation Ltd")	04/10/2021; Up to 12.00 pm	04/10/2021; 01.00 pm
<b>BID Opening Venue</b>	West Bengal Medical Services Corporation Ltd, Swasthya Bhaban, GN -29 , Sector – V, Salt Lake, Kolkata – 700091.		

Prospective Quotationers are requested to submit the Quotation in a sealed cover addressed to the Managing Director, West Bengal Medical Services Corporation Ltd, Swasthya Sathi, GN -29 , Sector – V, Salt Lake, Kolkata – 700091 within the stipulated date & time. Submission of Quotation through Post will not be accepted. Tender has to be submitted by the agency or his authorized representative. At the time of opening the owner of the agency or his authorized representative may present.

Quotationers are instructed to submit their bid consisting of two sealed envelope called "Qualifying Bid" & "Financial Bid".

### Scope of work:

1	Requirement of personal protection equipments for engineers & essential technical equipments for Tamluk MCH & Arambagh MCH Projects site office	
2	Time allowed for completion of work	7 days.
3	Eligibility of Participating vendor	Bonafide, reliable and resourceful vendors having credentials of same nature of work.
4	Validity of Tender	90 days from the date of submission of tender.
7	Release of Security/Earnest Money	The EMD of unsuccessful Tenderers shall be returned as promptly as possible within 90 days. Total of 3% of bill value, which will be deducted from bill at the time of making payment of the bill. The Security Deposit shall be returned as promptly as possible after 90 days from the successfully completion of work
8	Issuance of Materials	All materials related to the completion of work will have to be supplied by the vendor at his own ownership and cost including, cost of transportation, GST, labour charges etc.

## BOQ & TECHNICAL SPECIFICATIONS

All parameters mentioned in the technical specifications as per relevant IS Code with latest version are **Essential**. Bidder has to comply with all Essential parameters of the technical specifications.

### BILL OF QUANTITY in Annexure - III

Documents comprising the bid: (Bidders are instructed to submit their bid consisting of two sealed envelope called Qualifying Bid & Financial Bid.)

#### The Qualifying Bid shall comprise the following: -

- (a) PAN NO.
- (b) G.S.T NO.
- (c) Credential in similar nature of works.
- (d) Bank Draft of Rs.10000.00 only in favour of “**West Bengal Medical Services Corporation Ltd**” towards the Bid Security.
- (e) Last 3 (Three) years Income tax Return File.
- (f) COMPLIANCE SHEET.
- (g) Tender document must be submitted along with all the relevant documents. This is required to show that the bidder had accepted all the terms and conditions mentioned in this tender document.

#### The Financial Bid shall comprise the following:

Rate must be given in the format provided in Bill of Quantity, on the letter head of the intending bidder. Rate per unit as mentioned in column no 5 of the format must be inclusive all taxes, cost of transportation, labour charges etc. Any taxes, charges etc shown separately will not be considered. Price in any other format will be treated as cancelled.

#### Period of Validity of Bids:

Bids shall remain valid for a period of **90 days** after the bid submission deadline date prescribed by WBMSCL. A bid valid for a shorter period shall be rejected by WBMSCL as non responsive. In exceptional circumstances, prior to the expiration of the bid validity period, WBMSCL may request Bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. In such case the Bid Security shall also be extended for a corresponding period. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request shall not be required or permitted to modify the bid.

#### Submission, Sealing and Marking of Bids:

Bidders may always submit their bids by hand. Bidders will submit the Qualifying Bid and Financial Bid sealed in individual envelopes and enclose both the original Bids separately in a sealed envelope, which shall:

- (a) Bear the name and address of the Bidder as well as the BID reference number.
- (b) Be addressed to  
**Managing Director,  
West Bengal Medical Services Corporation limited,  
Swasthya Sathi Building, Swasthya Bhawan, GN-29, Salt Lake Sector-V, Kolkata-91**
- (c) The envelopes containing Qualifying and Financial bids should also be similarly marked clearly stating “Qualifying Bid”/ “Financial Bid” as well as BID reference number.
- (d) If the envelope/s is not sealed and marked as required, WBMSCL will assume no responsibility for the misplacement or premature opening of the bid.

### **Deadline for Submission of Bids**

- (a) Bids must be submitted by the Bidder at WBMSCL, Swasthya Bhawan, GN-29, Salt Lake, Sector-V, Kolkata-91.
- (b) WBMSCL may, at its discretion, extend the deadline for the submission of bids by amending the Bidding Documents, if felt necessary.
- (c) WBMSCL shall not consider any bid that arrives after the deadline for submission of bids, or that which has not been received at the stated address within the deadline of submission for bid. Any bid received by WBMSCL after the deadline for submission of bids shall be declared late, rejected.

### **Bid Opening**

- (a) WBMSCL or its duly authorized representative or committee will open tenders in the presence of intending bidders who may be present at the time of Bid Opening. The Technical qualification and responsiveness of the Bid will be checked first.
- (b) A bid will be considered as non responsive and will be rejected/ cancelled under the following conditions:
  - Does not have any of the documents as mentioned in Qualifying / Financial Bid Envelop.
  - Does not have the required technical eligibility as per documents submitted by the Bidder.
  - If the bidder submits conditional bid.
  - Submits incomplete Price Bid as per price format.
  - The Bidder does not accept important Contract conditions.
- (c) Financial Bid will be opened only in case of those Bidders who have submitted substantially responsive Bid and who have qualified as per Qualifying criteria set for the Bid. On opening the Financial Bid the Committee will enter the amounts of the tenders in a Comparative Statement Form.

### **Important Dates**

Date of Upload NIQ	27/09/2021 at 03.00 P.M
Last date of Submission of Quotation	04.10.2021 up to 12.00 P.M
Date of Opening of Quotation	04.10.2021 at 01.00 P.M
Validity of Quotation	90 days from the date of submission of Quotation
Quotation opening Venue	West Bengal Medical Services Corporation Ltd, Swasthya Sathi, CN -29 , Sector - V, Salt Lake, Kolkata - 700091.

### **Terms and Conditions**

1. Rate must be inclusive of all charges i.e. GST, transportation, labour charges etc.
2. The price to be quoted in Indian Rupee only.
3. The timeline for completion of work should not be more than 7 (seven) days.
4. WBMSCL may at any time by written instruction vary as per requirement of the site. The price for the additional quantity of individual goods will be as per the contracted price of this bid.
5. No interest will be payable against Earnest money or Security Deposit.
6. WBMSCL will evaluate and compare the tenders determined to be substantially responsive i.e. which
  - a. Are properly signed.
  - b. Conform to the terms and conditions, and specifications.
7. WBMSCL reserves the right to accept or reject any tenders and to cancel the bidding process and reject all tenders, and does not bind to accept the lowest rate.
8. The Bidder whose bid is accepted will be notified of the award of contract. The terms of accepted offer shall be incorporated in the purchase order.

9. Payment shall be made within 30(thirty) days after delivery of the goods, against submission of bills with certification from the consignee for the satisfactory completion of supply of materials.
10. All goods should be reached in SEALED / Packed condition.
11. The Contract may be terminated at any time before the expiry of contract agreement, depending on the requirement/performance of the supplier / manufacturer.
12. Consumables will be supplied at site at their own cost.
13. If the selected supplier / manufacturer fails to execute the agreement deed within the specified date, the order will be cancelled.
14. No advance payment will be entertained.
15. Payment will be made after supply of consumables at site.
16. Bidder has to sign the consent form format as given in annexure – IV.

Enclosure: ANNEXURE – I, II, III & IV

**Sd/-**  
**Managing Director**  
**WBMSCL**

ANNEXURE - I

**To** : The Managing Director,  
West Bengal Medical Services Corporation Limited.  
GN - 29, Salt Lake, Kolkata – 700091

**Sub** : Submissions of Quotations for **Supply of consumables (Civil, S&P) at Rampurhat SSH Building in Rampurhat Government Medical College & Hospital,**

**Ref** : Quotation No: WBMSCL/NIQ-327/2021 Dated 24/09/2021

Sir,

With reference to above, I/We hereby submit the quotation for “**Requirement of personal protection equipments for engineers & essential technical equipments for Tamluk MCH & Arambagh MCH Projects site office**”.

Sl. No.	Particulars	Period	Amount (Rs.)
A	Requirement of personal protection equipments for engineers & essential technical equipments for Tamluk MCH & Arambagh MCH Projects site office	7 (Seven) days from the date of award.	

Date:  
Place:

Signature of the bidder with seal

**N.B.** -The successful bidder 'will ordinarily be decided on the basis of lowest quote among qualified bidder.

ANNEXURE – II

**Details of the Bidder**

1. Name of the Bidder..... :
2. Address of the Bidder..... :
3. Telephone Number..... :  
    Land Line Number ..... :  
    Mobile Number ..... :  
    Email Address ..... :
4. Pan (Enclose Copy)..... :
5. GST Registration (Enclose Copy) ..... :
6. License No. / Registration No. & Valid date ... :
7. **Experience Details :**

Parties	Nature of Job	Date	
		From	To

This is to certify that the information furnished above by me / us is true and correct. I / We also certify that I/We have carefully read and understood the terms and conditions of the tender document and undertake to abide by them in the event of being awarded the contract.

Date:.....  
Place:.....

**Signature of the bidder with Seal**

**ANNEXURE - III**  
**SCOPE OF WORK**

**BILL OF QUANTITY**

S/N	EQUIPMENT	DESCRIPTION	QUANTITY	Rate (Rs.)	Amount (Rs.)
<b>Personal Protection Equipments:</b>					
1	Industrial Safety Helmet	<b>Color:</b> White, <b>Adjustment Type:</b> Ratchet	10 Nos.		
2	Industrial Safety Shoe	<b>Color:</b> Black, <b>Size:</b> 7 No., 9 No. 10 No.	3 Nos.		
3	Industrial Safety Gum-Boot	<b>Color:</b> Black, <b>Size:</b> 7 No., 9 No. 10 No.	3 Nos.		
4	Umbrella	<b>Color:</b> Black	5 Nos.		
5	Torch Light	<b>Color:</b> White LASER, Min. 75 Watt	5 Nos.		
6	Safety Reflective Jacket	<b>Color:</b> Green	5 Nos.		
<b>Technical Equipments:</b>					
7	Measuring Tape	a) <b>Steel:</b> 5 metre	5 Nos.		
		b) <b>Fibreglass PVC Coated:</b> 30 metre	2 Nos.		
8	Laser Distance meter	50 m capacity 30 m capacity	2 nos 2 nos		
9	Spirit Level	Digital	3 Nos.		
10	Paint/ Coating Thickness Gauge	Digital	2 Nos.		
11	Moisture Meter	Digital	2 Nos.		
12	Screw Gauge	Analogue	1 no		
13	Vernier caliper	Analogue	1 no		
14	Digital Weighing Machine	<b>Max.</b> 20 kg <b>Max.</b> 200 kg	1 No. 1 No.		
15	Thermometer	Digital	2 Nos.		
16	pH and TDS Meter	Digital	2 Nos.		
				Total=	

**N:B: - Rates are inclusive all taxes**

ANNEXURE – IV

Consent Form

I do hereby agree to supply the materials in excess of the specified quantity in BOQ at same rate with conformance of terms and condition of the tender.

Date:.....

Place:.....

Signature of the bidder with Seal