



WEST BENGAL MEDICAL SERVICES CORPORATION LTD.

(Wholly owned by the Government of West Bengal)

Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata-700 091.

NOTICE INVITING TENDER

FOR

Renovation of Research Laboratory at Microbiology Department of Academic Building (3rd floor) of College of Medicine and Sagore Dutta Hospital.

(BID Reference No. : WBMSCL / NIT-240/2020, Dated – 09.12.2020)

WEST BENGAL MEDICAL SERVICES CORPORATION LIMITED

(Wholly Owned by the Government of West Bengal)

Registered Office: Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata- 700091

Phone: 033-4034-0300 ♦ Email: info@wbmsc.gov.in ♦ website: www.wbmsc.gov.in

I.T.B. No. : WBMSCL / NIT- 240/2020

Dated: 09.12.2020

Managing Director, WBMSCL invites sealed bids through offline from the bonafide, resourceful and reliable experienced suppliers in West Bengal for:

Renovation of Research Laboratory at Microbiology Department of Academic Building (3rd floor) of College of Medicine and Sagore Dutta Hospital.

Sl. No.	Name of the Work	Earnest Money (INR)	Period of Completion	Name & address of the Office
01.	Renovation of Research Laboratory at Microbiology Department of Academic Building (3 rd floor) of College of Medicine and Sagore Dutta Hospital	The Successful Bidder will have to deposit earnest money Rs. 4,780.00 (Rupees Four Thousand Seven Hundred and Eighty only). (In the form of DD from a scheduled bank drawn in favour of "West Bengal Medical Services Corporation Ltd")	7 (Seven) Days	Managing Director, West Bengal Medical Services Corporation Limited, Swasthya Sathi Building, GN-29, Sector -V, Saltlake, Kolkata-700091

1. The details may be available at Notice Board of WBMSCL & website www.wbmsc.gov.in and to be submitted (offline) on or before 12.00 PM on 18.12.2020. The bidders should produce all the credential in original to the office of undersigned for verification at West Bengal Medical Services Corporation Limited, Swasthya Sathi Building, GN-29, Sector -V, Saltlake, Kolkata-700091.

2. Eligibility Criterion for participation in the tender

- i) Intending tenderers should produce credentials of a similar nature of work during 5 (Five) years prior to the date of issue of the tender.

N.B.:- Similar nature of work as per BOQ, Estimated amount, Gross bill value, Date of completion of project & detail communicational of Client must be indicated in the Credential Certificate. Payment Certificate will not be treated as credential.

ii) **Credential certificate issued by the competent authority of any State / Central Govt., State / Central Govt. Undertaking, Statutory / Autonomous bodies constituted under the Central / State statue, on the executed value of completed / running work will be taken as credential.**

- iii) All intending Bidders are required to produce current Tax return (for the assessment year as applicable) as submitted along with PAN, GST Registration Certificate as applicable (to be documented through e-filing).
- iv) Registered Partnership deed should be furnished (for partnership firm only) along with Power of Attorney to sign on the tender documents (if required) and the company shall furnish the Article of Association and Memorandum (to be documented through e-filing).
- vii) Joint Venture will not be allowed.

3. The details of the SSH is provided below:

S.I.No.	Location of Work	District
1	College Of Medicine and Sagore Dutta Hospital	North 24 Parganas

4. The quoted rate by the bidder will remain valid for a period not less than 120 days (One hundred Twenty days) from the date of receiving of Work Order of above mentioned job. If the Bidder withdraws and change the quoted rate during this period, his Earnest Money Deposited will be forfeited.
5. No Mobilization Advance / Secured Advance will be allowed.
6. Prospective applicants note carefully the minimum qualification criteria as mentioned in instruction to bidders before tendering the bids.
7. No Conditional Bid / Tender will be accepted under any circumstances.
8. Before Submitting the Documents each page of the tender documents are to be signed by the Bidder/ owner/ partner / authorized signatories having legal authority to do so, failing which the Bid will be treated as informal.
9. The employer reserves the right to accept or reject any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding.

10. **IMPORTANT INFORMATION:-**

DATE & TIME SCHEDULE:

Date of upload on Website	11.12.2020
Last date of Submission of Quotation	18.12.2020 up to 12.00 P.M.
Date of Opening of Quotation	18.12.2020 at 01.00 P.M.

LOCATION OF CRITICAL EVENTS:

Bid Opening: "West Bengal Medical Services Corporation Limited, College Of Medicine and Sagore Dutta Hospital". Interested bidder may be presented at West Bengal Medical Services Corporation Limited, College Of Medicine and Sagore Dutta Hospital during opening of bid. Managing Director, West Bengal Medical Services Corporation Limited may call open bid /sealed bid after opening of the said bid to obtain the suitable rate further, if it is required. No objection in this respect will be entertained if raised by any bidder present or absent during opening of tender. **Submission of tender through Post will not be accepted. Tender has to be submitted by the agency or his authorized representative.**

11. In case of any unscheduled holiday on the aforesaid dates [Sl. (v)], the next working day will be treated as schedule / prescribed date for the same purpose.
13. The successful Bidder shall have to execute Formal Agreement with West Bengal Medical Services Corporation Limited within 7(Seven) days from the issuance of Provisional Work order.
14. The Bidder has to visit and examine the site of works and its surroundings and obtained all information that may be necessary for preparing Bid and entering into an agreement for the work / works as mentioned in the NIT. The costs for visiting the working site shall be at the bidders own expense.
15. If more than one Bidder quoted same rate and which are found lowest at the time of opening, such similar multiple rates will not be entertained / accepted. Lowest offer will be ascertained by sealed bid amongst the lowest bidder.
16. At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process, found incorrect / manufactured / fabricated, that bid will be considered as

non-responsive and outright rejected with forfeiture of Earnest Money and action will be taken as per stipulation of IT Rules in force.

17. Before issuance of Letter of Acceptance / Provisional Work order, the tender accepting authority may verify the credential & other documents of the lowest bidder so submitted if found necessary. If it is found such document incorrect / manufactured / fabricated, Letter of Acceptance / Provisional Work order will not be issued in favour of the bidder under any circumstances and action will be taken accordingly.
18. In case of Ascertaining of Authority at any stage of application or execution of work, necessary registered Power of Attorney is to be produced.
19. The Earnest Money may be forfeited if:-
 - a) The Bidder withdraws the Bid during the period of Bid validity.
 - b) In case of successful Bidder, if the Bidder fails to execute formal agreement within the stipulated time period.
 - c) During scrutiny, if it is come to the notice of tender inviting authority that the credential or any other document which were submitted & dully signed by the Bidder are incorrect/ manufactured/fabricated.
20. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence;-
 - a) Notice Inviting Quotation
 - b) Special Terms and Conditions
 - c) Financial Bid

The eligibility of the Bidder will be ascertained on the basis of document submitted / uploaded & digitally signed in support of the minimum criterion as mentioned above. If any document submitted / uploaded by the Bidder is either manufactured or false the eligibility of Bidder will be out rightly rejected at any stage without prejudice and action will be taken as per stipulation of IT Rules in force.

Sd/-
Managing Director, WBMSCL
& Commissioner, Health & F W Department

INSTRUCTION TO BIDDERS
SECTION – A

A-1.

Technical Bid:

- i) NIT
- ii) Forms (As mentioned in the NIT, Section-B)
- iii) Last three years Income Tax return (for the assessment year as applicable), PAN, GST
- iv) Tax receipt challan.
- v) Registered Deed of partnership Firm.
- vi) Trade License from the respective Municipality/Panchayet etc.
- vii) Requisite Credential Certificate as mention in Clause [2(i)] of this N.I.T.

Financial Bid:

- viii) The rate of all Spare Parts will be quoted in the given format (Annexure-1) of Item rate BOQ on letter head of the intending bidder.
- ix) The bidder should be quoted the rate (Inclusive of all taxes, charges, labour charges, transportation cost etc.) of all items specified site wise in Annexure-I, Section-B, otherwise the bid will be treated as cancel.

Note: Failure of submission of any of the above mentioned documents will render the tender liable to be rejected.

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Sl. No.	Category Name	Sub Category Description	Details
A.	CERTIFICATES	CERTIFICATES	Current Income Tax return (for the assessment year as applicable) , PAN, GST Registration Certificate & Professional Tax receipt challan
B.	Company/Firm Details	Company/Firm Details – I	<ol style="list-style-type: none"> Contractors shall have valid electrical contractor license from the Directorate of Electricity, Department of Power Trade License from respective Municipality / Panchayet etc. For Electrical items, the bidders must have one full time engaged supervisor having SCC parts 1,2,4,6a,7a & 11
C.	Credential (in applicable cases)	Credential	1. Documents of Credential (in the form of work completion certificates with work order) as mentioned in Clause No. [2(i)]

B. Technical proposal

- Opening of Technical proposal: - Technical proposals will be opened by the Managing Director, West Bengal Medical Services Corporation Limited and his authorized representative.
- Intending bidders may remain present if they so desire.

C. Financial proposal

- The financial proposal should contain the following documents in the Bill of quantities (BOQ) in Annexure (I). The contractor is to quote the rate in the space marked for quoting rate in the BOQ and quote the rate item wise in annexure (I). WBMSCL reserves the right to purchase the above mentioned items either in phase wise manner or as a whole whichever is required throughout the whole year during bid validity days in the same rate and same terms & condition.

PENALTY FOR SUPPRESSION / DISTORTION OF FACTS OR SUBMISSION OF INCORRECT INFORMATION:

If any bidder fails to produce the original hard copies of the documents (specially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Opening Authority within a specified time frame or if any deviation is detected in the hard copies from the submitted copies or if there is any suppression of facts, the bidder will be suspended from participating in the tender on e- Tender platform and also offline tender for 3 (three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, WEST BENGAL MEDICAL SERVICES CORPORATION LIMITED may take appropriate legal action against such bidder.

AWARD OF CONTRACT

The Tender Inviting Authority reserves the right to accept or reject any bid and to cancel the tender inviting process and reject all bids at any time and prior to the Award of Contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/email.

The notification of award will initiate the execution of agreement.

The Agreement in prescribed composite Tender Form will incorporate all agreements between the Tender Accepting Authority and the successful Bidder.

General Terms and Conditions:

1. No interest is payable on this deposit. The earnest money deposited by successful bidder will be converted to Security deposit. Balance security deposit to cover 10% of the bill amount will be recovered from each running bill & final bill. Performance guarantee as well as security deposit shall be refunded to successful bidder / lowest bidder after successful completion of Defect Liability Period of 1(one) year. No interest is payable on this deposit. If the approved party fails to execute the agreement deed within the specified date, the earnest money will be forfeited. The Managing Director of the WBMSCL or any other person(s) authorized by him on his/her behalf reserves the right to accept any tender, in full or in part, or reject any or' all the bids without assigning any reasons thereof and no correspondence in this respect will be entertained.
2. The price to be quoted in Indian Rupee only.
3. No interest will be payable against Earnest money or Security Deposit.
4. WBMSCL will evaluate and compare the tenders determined to be substantially responsive i.e. which
 - (a) Are properly signed.
 - (b) Conform to the terms and conditions, and specifications.
5. WBMSCL reserves the right to accept or reject any tenders and to cancel the bidding process and reject all tenders, and does not bind to accept the lowest rate.
6. The Bidder whose bid is accepted will be notified of the award of contract. The terms of accepted offer shall be incorporated in the purchase order.
7. **Payment will be made according to the availability of fund from the concerned source. No claim, whatsoever, for delay in payment if any will be entertained**
8. **Whenever accepted bid value is 80% or less of the Estimate put to tender, additional performance security @10% of the tendered amount shall be deposited by the successful bidder in the form of Bank Guarantee or DD from any schedule bank before issuance of the work order.**
9. **Failure of submission of additional performance security within seven working days from the date of issuance of Letter of acceptance, his Earnest Money will be forfeited.**
11. Enclosure: BOQ (Annexure-1) & Section – B(Forms I to IV)

Sd/-

**Managing Director, WBMSCL
& Commissioner, Health & F W Department**

SECTION-B
ANNEXURE - I
SCOPE OF WORK

BILL OF QUANTITY

**DETAIL ESTIMATE OF Renovation of Research Laboratory at Microbiology Department
of Academic Building (3rd floor) of College of Medicine and Sagore Dutta Hospital**

SL NO	DESCRIPTION OF ITEM	UNIT	Qty	Rate inclusive of GST and labour Cess (Rs.)	Amount (Rs.)
CIVIL WORK					
1	Supplying profiles of required section made of Aluminium Alloy Extrusions conforming to IS: 1285-1975; Anodized (with required film thickness and specified colour/ natural) matt finished conforming to IS: 1868-1983 for fabrication of composite door, sliding and casement window, partitions, formed of basic sections of any ISI embossed / certified make and brand as per direction of Engineer - In- Charge. (Payment will be made on finished length of the work).				
	(A) In 10-12 Micron thickness Anodizing film				
	I) Natural white				
	j) Fixed partitions. (Unsupported length of vertical member more than 1.5 mtr.or both ends of vertical member restrained but panels more than 0.9 Sq.m) Section size 63.50 mm x 38.10 mm				
	i) Top , bottom & side member.	Metre	41.20	362.73	14944.48
	ii) Intermediate member.	Metre	55.20	383.07	21145.46
	iii) Glazing clip.	Metre	303.20	56.50	17130.80
	k) Movable door shutter.				
	i) Door frame. (Top & sides).	Metre	27.00	355.95	9610.65
	ii) Shutter :				
	a) Top rail	Metre	6.00	359.34	2156.04
	b) Bottom rail	Metre	6.00	550.31	3301.86
	c) Lock rail	Metre	6.00	452.00	2712.00
	d) Door vertical	Metre	21.00	395.50	8305.50
	e) Glazing clip.	Metre	90.00	54.24	4881.60
2	Supplying concealed type heavy duty PVC headed aluminium tower bolt for double leaf doors as per approved make and brand as per direction of Engineer-in-Charge. (d) 450 mm long	Each	5.00	185.32	926.60
3	Supplying 4 lever mortice lock or any approved make and brand as per direction of the Engineer- in -Charge. i) 150 mm.	Each	5.00	427.14	2135.70
4	(A) Supplying Aluminium casted body hydraulic door closer as per I.S.I.	Each	5.00	717.55	3587.75
5	(C) Supplying Heavy Duty Aluminium Handle (EBCO Type)	Each	10.00	108.48	1084.80

	(Natural White)				
6	(D) Supplying Aluminium casted body Butt Hinge (KOBRA type).(Natural white)	Each	20.00	63.28	1265.60
7	Labour charge for fabrication and installation of composite door, window, partitions made from anodized extruded alloy aluminium sections for the following units:-				
	<p>(D) Partly glazed and partly panelled partition or fixed glazing made of extruded and anodised alloy aluminium sections, fabrications after cutting to proper shape and size, drilling and aligning fitted with inbuilt locking arrangement cutting the glass / board (prelaminated / particle / block) to requisite shape and size moulding the edges fitted and fixed glazing clips and dry set neoprene /EPDM gasket, along with all other necessary arrangements for fixing the partition to walls, floors, beams, columns polysulphide sealant for water proofing if necessary complete in all respect as per drawing and specifications and direction of the Engineer in charge.</p> <p>The rate includes the hire charge of all tools and plants, adhesive, joineries such as screw, fastener but excluding the cost of extruded aluminium sections, EPDM gasket, glass, board, glazing clips, locking arrangement, etc.</p>				
	For partitions using section of size: 63.50 mm x 38.10 mm	Sqm	49.35	822.64	40597.28
8	(B) Partly glazed partly panelled or fully glazed single leaf aluminium swing door made of extruded and anodized alloy aluminium sections, fabrication including cutting to proper shape and size, drilling and aligning, fitted with heavy duty hydraulic action floor spring placed in the floor with mending damages,with top pin assembly of approved make and brand, fitted with in built locking arrangement, flush bolt, glazing clips and all other necessary fittings, fixtures, adhesives and joineries, cutting glass of approved make to requisite shape and size fitting with dry set neoprene or EPDM gasketing, cutting to requisite shape and size panel board (prelaminated particle block) fixing them with glazing clips as per drawing, specification and direction of Engineer in charge.	Sqm	12.60	1447.53	18238.88

	The rate includes the hire charge of all tools and plants, adhesive, joineries such as screw, cleat angle etc. but excluding the cost of extruded aluminium sections, glass, panel boards neoprene / EPDM gasket, locking arrangement, weather gasket / wool pile, floor spring, top pin, handle, tower bolt, glazing clips etc. (10% rate reduction has to be made for swing doors or partitions where floor spring is not used. 10% enhancement of rate is to be made where door frame of extruded aluminium sections has to be fitted and fixed to masonry wall. 5% rate enhancement may be allowed for double leaf swing door. Payment shall be made for the shutter area only except where door frame is fixed the entire opening shall be taken to consideration. Payment for door frame sections are to be paid separately)				
9	Filling the gap in between aluminium frame & adjacent RCC / Brick/ Stone work by providing weather silicon sealant over 6mm dia backer rod of approved quality as per architectural drawings and direction of Engineer-in-Charge complete. Upto 5 mm depth and 5 mm width. At 3rd Floor.	Metre	28.85	88.14	2542.84
10	Wall panelling / partition with Melamine faced 3 layered flat pressed wood particle board of approved make and brand as per direction of Engineer - in - Charge of requisite grade bonded with phenol formaldehyde synthetic resin conforming to IS: 848 - 1974 (excluding the cost of supporting frame work and teak wood battens / lipping) (ii) Both side decorative laminate, Exterior grade. (ii) 9 mm	Sqm	61.95	1256.56	77843.89
11	Dismantling all types of masonry excepting cement concrete plain or reinforced, stacking serviceable materials at site and removing rubbish as per directed within a lead of 75 m. a) Extra rate for each addl. Floor over the rate of ground floor	Cum	6.46	618.11	3991.45
12	Removal of rubbish, earth etc, from the working site and disposal of the same beyond the compound, in conformity with the Municipal / Corporation rules for such disposal, loading into truck and cleaning the site in all respect as per direction of Engineer in Charge.	Cum	6.46	187.58	1211.30
13	Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including rounding off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/ staging where necessary (ground floor). (i) With 1:6 cement mortar. (A) 15 mm thick plaster	Sq.m	3.35	163.85	548.90
14	Applying Interior grade Acrylic Primer of approved quality and brand on plastered or concrete surface old or new surface to receive Distemper/ Acrylic emulsion paint including scraping and preparing the surface thoroughly, complete as per manufacturer's specification and as per direction of the EIC. (Two Coats) i) Solvent based interior grade Acrylic Primer	Sq.m	3.35	54.81	183.60

15	Applying Acrylic Emulsion paint of approved make and brand on walls and ceiling including sand papering in intermediate coats including putty(to be done under specific instruction of Superintending Engineer) : (Two Coats) (i) Luxury Quality.	Sq.m	3.35	79.10	264.99
16	Rendering the surface of walls and ceiling with white cement based wall putty of approved make and brand (thickness not less than 1.5 mm.)	Sq.m	3.35	124.30	416.41
	Total -				239028.36
	SAY-				239028.00
	In Figures: Two Lakh Thirty Thousand and Twenty Eight Only.				

Note: All Rates are Inclusive All Taxes and Duties.

Agreed to do the work "At Par Rate" /% Below of the schedule rate /% Above of the schedule rate

SECTION – B

FORM-I

Details of the Bidder

1. Name of the Bidder
2. Address of the Bidder
3. Telephone Number
Land Line Number.....
Mobile Number.....
4. Pan (Enclose Copy).....
5. GST Registration (Enclose Copy).....
6. Licence No. / Registration No. & Valid date
7. **Experience Details :**

Parties	Nature of Job	Date	
		From	To

This is to certify that the information furnished above by me / us is true and correct. I / We also certify that I/We have carefully read and understood the terms and conditions of the tender document and undertake to abide by them in the event of being awarded the contract.

Date:.....

Place:.....

Signature of the bidder Seal

FORM –II

B.1.PRE-QUALIFICATION APPLICATION:

To,
Managing Director,
West Bengal Medical Services Corporation Limited

Ref: - Tender _____
for _____ work _____

N.I.T. No:WBMSCL/NIT-240/2020, Dated – 09.12.2020 of West Bengal Medical Services Corporation Limited

Dear Sir,
Having examined the Statutory, Non statutory, Instruction to Bidders & NIT documents along with its Agenda & Corrigendum(if any), I/we hereby submit all the necessary information and relevant documents for evaluation

The application is made by me / us on behalf of _____

In the Capacity _____ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith. We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- (a) Tender Inviting & Accepting Authority/Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- (b) Tender Inviting & Accepting Authority/Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Enclo: - e-Filling:-

- 1. Statutory Documents.
- 2. Non Statutory Documents.

Date: -

Signature of applicant including title
and capacity in which application is made.

FORM- III

B.3. STRUCTURE AND ORGANISATION.

B.3.1. Name of applicant::_____

B.3.2. Office Address:: _____

Telephone No.:: _____

Fax No. :: _____

B.3.3. Name & address of Bankers::_____

B.3.4. Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data.

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

Date:

Signature of applicant.

Including title and capacity in which application is made.

FORM- IV

Print out in Agency's Letter head as stated below

DECLARATION BY THE TENDERER

I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting Tender and other tender documents mentioned therein along with the drawing attached. I/We have also carefully gone through the 'Priced schedule of Probable Items and Quantities'.

My/Our tender is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting Tender to complete the proposed work referred to above in all respects.

I/We promise to abide by all the stipulations of the contract documents and carry out and complete the work to the satisfaction of the department.

We declare that I/We in the capacity of individual/ as a partner of a firm not debarred in the last financial year.

I/We also agree to procure tools, plants and others as per requirement, at my/our cost required for the work.

Date:

Signature of Bidder

Postal address of the Tenderer

Name of the Firm with Seal