

WEST BENGAL MEDICAL SERVICES CORPORATION LTD.

(Wholly Owned by the Government of West Bengal)

CIN: U85110WB2008SGC126373

Regd. Off. : Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata – 700 091

Ph: 033-40340300; Fax: 033-40340400, website: www.wbmsc.gov.in; e-mail: procurement@wbmsc.gov.in

Memo No: WBMSCL/NIQ-129/2018

Date: 27.06.2018

INVITING TENDER IN SEALED ENVELOPE FOR VARIOUS ITEMS TO BE USED FOR C& DST LABORATORY, BURDWAN MEDICAL COLLEGE & HOSPITAL

West Bengal Medical Services Corporation Limited is inviting tender from reputed agencies for supply of various items for C & DST Laboratory, Burdwan Medical College & Hospital, West Bengal.

Important Dates:

Date of publishing of bid Documents / Date of Issue	28.06.2018
Documents download start date	28.06.2018
Date of Pre bid Meeting with the intending Tenderers in the Conference Hall of West Bengal Medical Services Corporation Limited	05.07.2018 at 02:30 PM
Bid submission start date	09.07.2018
Last date and time for submission of bid	13.07.2018 up to 3:30 PM
Bid opening date for Technical Proposals	13.07.2018 up to 3:30 PM
Functional demonstration/ Display of the item	To be notified later
Opening of Financial Bid	To be notified later

Brief description of work

No	Equipment to be Supplied	Quantity
1	Autoclave (Vertical)	2
2	Bottle Washing Machine	1

The detailed technical specifications of the equipments are given hereunder:-

Autoclave (Vertical)

With water level indicator, pressure gauge, steam release cock, spring loaded safety valve, Triple walled construction, all the three walls are made of thick high grade stainless steel sheet of SS-304 grade. The lid made of stainless steel sheet, Unit fitted with Double safety radial locking system with paddle lifting device, made of MS chrome plated, with built in safety valve, pressure gauge, pressure release valve and water level indicator. Pressure adjustable from 5 psi to 20 psi with an accuracy of +/- 1 psi, with automatic pressure control switch. Supply complete with stainless steel basket, chord and plug.

Working Chamber: Height x Internal Diameter: 500mm x 300mm Electrically heated by immersion type heaters bearing ISI mark, to work on 220 volts single phase 50 cycles. The pressure inside the chamber is variable from 5 psi to 20 psi.

Working Temperature: 121°C, Hydrostatic Pressure: 2.5 kg/cm sq. (35psi), stainless steel steam release valve, spring loaded safety valve of stainless steel (grade SS-304), water inlet and water valves, water level indicating gauge glass with stainless steel guard; pressure gauge, electrical control box, fitted with toggle switch, indicating Neon lamps and steam release valve, foot paddle lifting device.

Automatic Pressure Control Switch - To cut-off the current from the heating elements, when the desired / set pressure value level is attained inside the chamber and restarts the mechanism once the pressure inside the chamber falls from the desired level.

Automatic Water Cut-off Device - To protect the heaters from running dry and to ensure that the machine is automatically switched off in case the desired water level falls below the prescribed level. Temperature Indicator to indicate the temperature inside the chamber.

Timer with Alarm System - To regulate the sterilization time of the media to be sterilized with a buzzer.

Bottle Machine Washing

Electrically operated, with a quick release chuck taking a wide variety of interchangeable nylon brushes for cleaning syringes, test tube, McCartney bottles, and round bottles up to 250ml. Mounted on a cast aluminium base with a perspex anti-splash shield, a white enamelled tray and incorporating a 1/16hp motor for 250V/50Hz single phase supplies.

Dimensions: (approx.) 62.Sx27cmsx2Scm.

Approx. wt.: 50-60 kgs.

Accessories: Brushes, nylon, for round bottles capacity 30, 120, 250ml; brushes, nylon, for McCartney bottles - diameter 25mm.

The Prospective bidders are requested to submit the bid in a sealed cover addressed to the Managing Director, West Bengal Medical Services Corporation Limited, Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata-700091 within the stipulated date & time.

Bidders are instructed to submit their bid consisting of two sealed envelopes called "Technical Bid" & "Financial Bid".

The Technical Bid shall comprise the following:

- a) PAN card
- b) GST registration certificate
- c) Trade Licence
- d) IT Return File for last 3 yrs.
- e) Duly signed Tender document along with all the relevant documents.

Demonstration/Display of the offered items: The bidders should demonstrate/display the offered items during technical evaluation of the tender. The demonstration/display of the offered items is part of the technical evaluation.

The Financial Bid shall comprise the following:

Financial bid of the technically qualified bidders would be opened and evaluated. Rate must be given in the format provided for the items enclosed under **Annexure 'A'**. Rate per unit as

mentioned in the format must be exclusive of all taxes. Quoted price in any other format will be treated as cancelled.

Period of validity of Bids:

Bids shall remain valid for a period of one hundred twenty (120) days after the bid submission deadline prescribed by WBMSCL. A bid valid for a shorter period shall be rejected by WBMSCL as non responsive. In exceptional circumstances, prior to expiration of the bid validity period, WBMSCL may request bidders to extend the period of validity of their bids. The requests and responses shall be made in writing. In such case the bid security shall also be extended for a corresponding period. A bidder may refuse the request without forfeiting its bid security. A bidder granting the request shall not be required or permitted to modify the bid.

Submission, sealing and marking of bids:

Bidders will submit the Technical Bid and Financial Bid sealed in individual envelope and enclose both the original Bids separately in a sealed envelope, which shall:

- a) Bear the name and address of the Bidder as well as the Bid reference number.
- b) Be addressed to
**Managing Director,
West Bengal Medical Services Corporation Limited, Swasthya Sathi, GN-29, Sector-V,
Salt Lake, Kolkata-700091**
- c) The envelopes containing Technical and Financial bids should also be similarly marked clearly stating: "Technical Bid / Financial Bid" as well as Bid reference number and serial number, if any.
- d) If the envelope(s) is not sealed and marked as required, WBMSCL will assume no responsibility for the misplacement or premature opening of the bid.

Deadline for submission of Bids

- a) Bids must be submitted by the bidder at WBMSCL, Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata-700091 latest by 13.07.2018 up to 3:30 PM.
- b) WBMSCL may, at its discretion, extend the deadline for the submission of bids by amending the bidding documents, if felt necessary.
- c) WBMSCL shall not consider any bid that arrives after the deadline for submission of bids, or that which has not been received at the stated address within the deadline of submission for bid. Any bid received by WBMSCL after the deadline for submission of bids shall be declared as rejected.

Bid opening

- a) WBMSCL or its duly authorized representative or committee will open tenders in the presence of intending bidders who may be present at the time of Bid opening. The Technical qualification and responsiveness of the bid will be checked first.
- b) A bid will be considered as non responsive and will be rejected/ cancelled under the following conditions:
 - Does not have any of the documents as mentioned in Technical/Financial Bid envelope.
 - Does not have the required technical eligibility as per documents submitted by the bidder.
 - If the bidder submits conditional bid.
 - If the bidder submits incomplete bid price as per price format.
 - If the bidder does not accept important contract conditions.
- c) Technical Evaluation of Bid: The bidders who have submitted valid documents for all the listed documents
- d) Financial Bid will be opened only for the technically qualified bidders who have qualified as per qualifying criteria set for the technical bid evaluation. On opening of the Financial Bid, the committee will enter the amounts of the tenders in a Comparative Statement form.

Terms and Conditions

1. The quoted rate should be in Basic Price and exclusive of GST
2. The price to be quoted in Indian Rupee only.
3. The timeline for supply and commissioning should not be more than 15 days.
4. WBMSCL may at any time by written instruction vary the quantity by 40% (forty percent) above or 20% (twenty percent) below the original Contract quantity of individual goods at the accepted terms & conditions. The price for the additional quantity of individual goods will be as per the contracted price of this bid.
5. No interest will be payable against earnest money or security deposit.
6. Each bidder shall submit only one tender against the tender call.
7. WBMSCL will evaluate and compare the tender determined to be substantially responsive i.e. which (a) properly signed, (b) Conform to the terms and conditions, and specifications.
8. WBMSCL reserves the right to accept or reject any tenders and to cancel the bidding process and reject all tenders, and does not bind to accept the lowest rate.

9. The bidder whose bid is accepted will be notified of the award of contract.
10. Payment shall be made at the earliest after supply & installation of goods, against submission of bills.

The supplier will have to submit CRC & SIC duly signed by the concerned authority in support of supply and installation of the equipment. The format for CRC & SIC is annexed as Annexure 3a & Annexure 3b.

Performance Security (PS)

(In the form of unconditional and irrevocable Bank Guarantee)

10% of the Bid Value (Validity should be till the completion of Warranty + 60 days).

Who can Bid

Manufacturing Company or its subsidiary in India only.
(Distributor/ Dealer are eligible to bid)

Service Up time in Warranty & CMC

Medical Equipments for C &DST Laboratory, Burdwan Medical College & Hospital
Working condition for a minimum period of 354 days out of a period of 365 days. (i.e. 97% uptime)
The response time to any fault should be not more than 6 hrs after call is logged. Call Log by E-mail/Fax. Time for rectification should not be more than 48 hours.
Maximum Downtime allowed without penalty: 72 hours. In case equipment is not useable beyond the stipulated maximum down time the supplier will be required to install alternative equipment for providing uninterrupted service.
Penalty beyond 72 hours downtime & if standby unit is not provided: All items – Rs. 500 per 24 hours per machine

During the warranty, free comprehensive annual maintenance and repairs services including testing and calibration, labour and spares shall be provided by the supplier during the period of warranty.

The supplier shall visit each installation site as recommended in the manufacturer’s technical/ service operational manual, but **at least once in three months** during the warranty period for preventive maintenance.

Liquidated damages for Delayed Delivery/Delayed setting up of Services

Medical Equipments for C &DST Laboratory, Burdwan Medical College & Hospital
The percentage of 0.5% of the Invoice price for each week or part thereof, of delay until actual delivery or performance, up to a maximum deduction of 5% of the Invoice price.

Comprehensive Maintenance Contract (CMC) charges: include comprehensive maintenance of the equipment including all accessories and ancillaries as given in the specification of the equipment. The quoted rate should be excluding of GST. Applicable GST will be paid extra.

(i) The equipment including all other accessories and ancillaries as given in the specification of the equipment.

The rates are to be quoted year wise. 90% (ninety per cent) of the CMC Charges will be paid at the time the CMC is executed, balance 10% (ten per cent) will be paid after satisfactory completion of the CMC period (in this case, no Performance Security would have to be deposited by the supplier). The equipment wise list for preventive maintenance is given in the table below,

Sl. No.	Equipments	Mandatory PMS visit per year	Remarks
1	Autoclave (Vertical)	2	1. Attending all breakdown calls during warranty and CMC period. 2. To provide Preventive Maintenance Services (PMS) at least yearly / bi - yearly /quarterly as recommended in column (2) during warranty and CMC period.
2	Bottle Machine Washing	2	3. The procedure / checks of the preventive maintenances should be as per the guidelines prescribed in technical / service / operational manual of the original equipment manufacturer. 4. Preventive Maintenance will also include testing, calibration, replacement of spare parts by new one, hardware / software upgradation and labour.

Warranty:

1. During the warranty, free comprehensive annual maintenance and repairs services including testing and calibration, labour and spares shall be provided by the supplier during the period of warranty.
2. If the Supplier, having been notified, fails to remedy the defect(s) within the stipulated period, the Purchaser may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.
3. The supplier shall, at all times, indemnify and keep indemnified the purchaser , free of cost, against all claims which may arise in respect of goods and services to be provided by the supplier under the contract for infringement of any intellectual property rights or any other right protected by patent, registration of designs or trademarks. In the event of any such claim in respect of alleged breach of patent, registered designs, trademarks etc. being made against the purchaser, the purchaser shall notify the supplier of the same and the supplier shall, at his own expenses take care of the same for settlement without any liability to the purchaser.
4. The supplier shall be responsible and shall indemnify on account of any emission or radiation that may cause harm to the user of the supplied product.
5. The supplier shall visit each installation site as recommended in the manufacturer's technical/ service operational manual, but **at least once in three months** during the warranty period for preventive maintenance.

Sd/-

**Managing Director
& Secretary, Health & Family Welfare Department**

Memo No: WBMSCL/NIQ-129/2018

Date: 27.06.2018

Copy forwarded for information and necessary action to:

1. Manager (Accounts), WBMSCL
2. Manager (IT), WBMSCL with the request to upload the notice in the website of the WBMSCL.
3. Office copy.

Sd/-

**Managing Director
& Secretary, Health & Family Welfare Department**

Annexure-A

Sl. No.	Name of the Items	Name of the consignee	Basic price* per unit Item (Rs.)	CMC Rate Year 1 after completion of Warranty Year 2 (Rs.)	CMC Rate Year 2 after completion of Warranty Year 2 (Rs.)	CMC Rate Year 3 after completion of Warranty Year 2 (Rs.)	CMC Rate Year 4 after completion of Warranty Year 2 (Rs.)	CMC Rate Year 5 after completion of Warranty Year 2 (Rs.)	Total Rate
		C & DST Laboratory, BMC & H							
		(a)		(b)	(c)	(d)	(e)	(f)	
1	Autoclave (Vertical)	2							
2	Bottle Machine Washing	1							

Basic Price of Kit (BP): Basic Price of item(s) includes value of goods, accessories & ancillaries, other charges (e.g. freight charges up to the consignee location, insurance etc if applicable), end user training as many numbers as may be required during the period of warranty but excluding applicable GST.

Form A: STATEMENT OF BREAKUP OF DUTIES AND TAXES

Sl. No.	Particulars	Percentage	Price (In INR)
1	Basic Price of item		
2	Applicable GST		
Gross Price			

NOTES:

1. Participant bidders should quote for all the items.
2. Selection of L1 bidder would be based on the total rate of Basic Price including CMC rate against each item quoted by the participant bidders.



Form 3a: Consignee Receipt Certificate (CRC)

(To be issued by consignee's authorized representative)

[The consignee may issue an additional challan receipt if delivered by courier or transporter]

Date of supply by the Company Person or Courier:	
Name and Address of the Consignee:	
Name of the item supplied (with Make & Model & Model No.):	
Purchase Order / Contract No.:	
Name of the Supplier:	
No. of Units supplied:	
Place of destination (The dept. where the equipment will be actually installed):	
Invoice No. & Date:	
Details of Batch / Serial Numbers, if any of item supplied:	
<p>..... (Signature & Office Seal of authorized representative of Consignees with date)</p> <p>[Name and designation of the signatory to be written capital letter]</p>	
<p>..... (Signature & Office Seal of Head of the Institute / Hospital with date)</p> <p>[Name and designation of the signatory to be written capital letter]</p>	



Form 3b: Satisfactory Installation Certificate (SIC)

(To be issued by the consignee after successful commissioning of equipment)

Bid Reference :

Award of Contract Reference :

Description of Equipment/Service :

Date of Commissioning :

This is to certify that the equipment(s) as detailed below has/have been received in good condition along with all the standard and special accessories, consumables, set of spares in accordance with the contract/technical specification of the equipment and site preparation including interiors as per bid document

Details of equipment, accessories, consumables, spares, etc.

Sl. No.	Description	Quantity	Serial No. / Part No.
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

In case of space deficiency, another sheet with the same format can be annexed.

The supplier has also submitted the following,

1. Tools for maintenance
2. Detailed operation and maintenance manual both in hard and soft copy for each item of supply at each location

The proving test has been done to our entire satisfaction. The equipments, its accessories and ancillaries of the site preparation including interiors is functioning satisfactorily and faultlessly

Declaration by Unit Head (HOD/MO-IC/Others):

Sticker designed by WBMSCL is fitted with the equipment

Yes

No

Signature with stamp:

The following operators/ end users have been trained to operate the equipment(s),

Sl	Name	Designation	Contact No	E-mail ID (In CAPS)	Remarks
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

In case of space deficiency, another sheet with the same format can be annexed.

Countersigned by the head of the institute/ hospital:	
Signature _____	
Name _____	

Signature of Unit Head:
(HOD/MO-IC/Others)

Name (in Block):