

WEST BENGAL MEDICAL SERVICES CORPORATION LTD.

(Wholly Owned by the Government of West Bengal)

Swasthya Sathi, Swasthya Bhawan Complex, GN-29, Sector-V, Salt Lake, Kolkata – 700 091

NOTICE INVITING QUOTATION

NIQ No. WBMSCL/NIQ-161/2022 Dated:21.04.2022

Sealed offline quotations are invited by WBMSCL from resourceful, bonafide and experienced publisher/ authorized distributors/reputed suppliers for preparing of rate schedule of Medical Journals for the following new Government Medical College and Hospital for the year 2022-2023.

The document is to be submitted in two bid systems, Technical bid and Financial bid. The Technical bid consist in of all technical details along with commercial terms and conditions while financial bid will contain % of discount to be allowed on overall total amount of printed of all journals in Indian currency only and should be sealed in separate cover duly super scribed and both the sealed cover are to be put in a bigger cover, with also should be sealed and super scribed. The documents submitted as quotation paper must be typed on company or agency's own letter head and out cover with superscription on the top to the cover quotation for Journals for Sarat Chandra Chattopadhyay Govt. Medical College & Hospital, Uluberia, for the year 2022-2023. Edition and year of publication of Journal must be latest and it must be noted in the quotation.

Intending Quotationer must have minimum Rs. 40000/- (Rupees 40 thousand only) for supply record to leading academic education/ research and ICAR institute, Central Universities and Other UGC recognized University, Health University and Medical Colleges carried out within last 3 years from the date of publication of this NIQ.

The detailed list of Medical Journals in Annexure A may be downloaded from the websites of WBMSCL (<http://www.wbmec.gov.in>) and Dept. of Health & Family Welfare (<http://www.wbhealth.gov.in>).

Name of the Medical College: Sarat Chandra Chattopadhyay Govt. Medical College & Hospital, Uluberia

Details of the Journal are in separate Annexure: A

Date of application: 22.04.2022

Last date of submission of Quotation papers: 29.04.2022 upto 3 pm

Date of Opening of Quotation: 29.04.2022 upto 4 pm

Quotation in properly sealed envelope is to be sent through speed post or courier service or by depositing in the tender box, so as to reach the office of the undersigned latest by 3 pm on 05.05.2022 positively. Quotation will be opened on 05.05.2022 at 4 pm at the conference hall of WBMSCL, HQ at Swasthya Sathi Building, 2nd floor, Swasthya Bhawan Complex, GN-29, Sector-V, Kolkata-700091. In presence of quotationers or their authorized representative (one for each agency). **Earnest Money** amounting Rs. 2,000/- (two thousand only) payable to West Bengal Medical Services Corporation Limited in the form of Bank Draft is to be submitted along with the other documents as stated below:

The Technical Bid must accompany the following documents:-

1. Self-attested copy of certificate of valid membership of any recognized Publishers/authorized Agent/vendor.

2. Copy of verified Income Tax Return (Last Three years-2018-19, 2019-20, 2020-21)
3. Copy of Average Turn Over duly certified by CA/Cost Firm (Last Three years-2018-19, 2019-20, 2020-21)
4. Self-attested copy of valid PAN Card.
5. Self-attested copy of valid Certificate of Enlistment (Trade License) (year).
6. GST Registration Certificate (if applicable).
7. Credential Certificate of supplying Journals in reputed institutions.
8. The quotationer should submit a self declaration that supply all the journals (as per list enclosed with the quotation) and latest edition of the Journal will be supplied.
9. EMD amount to be mentioned clearly.

The Financial Bid will contain % of discount to be allowed on overall total amount of printed price of all journals and total discount amount in Indian Currency only.

General Terms of conditions:

1. Rate of discount should be quoted against the printed price or catalogue price of the Medical Journals.
2. Rate must be quoted all copies in one year in INR (Rupees) only for the latest edition of each Medical Journals.
3. The quotationers should quote for all original copies of Medical Journals.
4. Rate of all copies of each Medical Journal should be quoted inclusive of all taxes, incidental charges and free delivery to the office of respective principal of Medical Colleges.
5. Orders of the estimated requirements will be placed to the successful quotationers and supplies thereof will have to be made within the date as specified in the order otherwise the order will be treated as cancelled.
6. Rates must hold good throughout the years or for such extended time as the Tendering Authority. If there will be any change in printed price of any medical Journal, the increased price may be considered in subsequent years, subject to submission of application along with proper proof of price from the publisher. After verification of documents, a corrigendum order may be issued in this regard. However, the rate of discount must be constant and other terms & conditions of the NIQ will remain the same as quoted by the bidder (L1) in case of future extension. There will be no change of quoted price in current year.
7. Quotation should be submitted in sealed cover and superscribed with the name of the work quoted for with NIQ No.
8. The rates are to be quoted both in words and figures as per schedule and perusing necessary Terms & Conditions attached herewith. The rate quoted is valid for acceptance upto 6(six) months from the date of opening of the Quotation. The rates quoted should be considered as inclusive of sales tax and other taxes and all other charges. No claim for any extra charge what so ever will be entertained.
9. The quotationer should sign all corrections in the quotation with the date. The Quotationer must sign each page of the quotation paper, notice, relevant documents, schedules etc. which forms part and parcel of the quotation document. The intending quotationer is required to sign in English or Bengali or Hindi. Signature of quotationer in all locations must be identical but the rates shall be quoted in English only.
10. Rate must be valid for one year for the finalization of the Tender.

11. Quotationer who will sign on the Quotation on behalf of a company or firm must produce the registered documents in respect of their competency to do so, failing which the Quotation will not be considered.
12. Income tax and VAT will be deducted as per Govt. orders issued from time to time and would be applicable on the date of making payment of the bills.
13. Quotation will be opened in presence of quotationers or their authorized representatives who may be present at the time of opening if they may desire so.
14. The acceptance of the Quotation will rest with the accepting authority who does not bind himself to accept the lowest or any quotation and reserves the right to reject any or all the Quotations received.
15. In case of sudden closure of office due to reasons beyond the control of the undersigned, the last date and time as indicated above will automatically be deferred to the next working day without further notice.
16. Letter or other instrument submitted separately in modification of the sealed quotation will not be entertained.
17. Canvassing in any form is strictly prohibited and any quotationer found to have resorted to canvassing shall be liable to have his Quotation rejected summarily.
18. Journals should be supplied within **one month** from the date of placement of order or date of publication of the selected journal, failing which orders are liable to be cancelled and EMD will be forfeited.
19. Punitive action will be taken against those who fail to supply at least 75% of ordered Journals within the stipulated time.
20. The Journals are to be supplied at the Office of the Principal of concerned Medical College & Hospital.

**Managing Director, WBMSCL &
Senior Special Secretary to the Govt. of West Bengal
H&FW Dept.**

Annexure A

Details of requirement of Medical Journals for Sarat Chandra Chattopadhyay Government Medical College & Hospital , Uluberia			
SL. No.	Description	Quantity	Rate
<u>1</u>	Journal Of Anatomical Society Of India	Total issues of Journals published in 1 year (2022-23)	
<u>2</u>	Indian Journal Of Physiology & Pharmacology	Total issues of Journals published in 1 year (2022-23)	
<u>3</u>	Indian Journal Biochemistry	Total issues of Journals published in 1 year (2022-23)	
<u>4</u>	Indian Journal Of Public Health	Total issues of Journals published in 1 year (2022-23)	
<u>5</u>	Indian Journal Medical Microbiology	Total issues of Journals published in 1 year (2022-23)	
<u>6</u>	Indian Journal Of Pathology & Medical Microbiology	Total issues of Journals published in 1 year (2022-23)	
<u>7</u>	Indian Journal Of Pharmacology	Total issues of Journals published in 1 year (2022-23)	
<u>8</u>	Journal Of Forensic Medicine And Toxicology	Total issues of Journals published in 1 year (2022-23)	
<u>9</u>	Journal Of The Association Of Physicians Of India	Total issues of Journals published in 1 year (2022-23)	
<u>10</u>	Indian Journal Of Surgery	Total issues of Journals published in 1 year (2022-23)	